



Position Description

Position Descriptions are intended to describe the main functions and responsibilities required of the role. Position Descriptions are not to be construed as an exhaustive list of all responsibilities or duties that may reasonably be required of the incumbent in this role. Employees will be expected to perform any duties reasonably requested by the employer. Position Descriptions are subject to review to reflect changing circumstances and may be amended for time to time to take account of the role requirements that evolve over time.

Job Title:	Line Mechanic
Reporting To:	Team Leader
Responsible For:	Direct Reports x 0 Indirect Reports x 0
Position Purpose:	<ul style="list-style-type: none">• Provide line maintenance, line construction and line fault repair services, ensuring assigned tasks meet required outcomes, including specifications, completion on time, on budget and as efficiently as possible.• Install replace and maintain overhead electricity distribution equipment, poles and pole-mounted equipment (i.e. transformers, fuses, switches, circuit breakers, conductors, insulators, terminations and connections etc.).• Compliance and commissioning tests to ensure electrical integrity, faults location and safety.• Support other field staff and the wider organisations team members, creating a positive culture, sharing information, knowledge and expertise• Perform network switching (when authorised)• Perform 24/7 fault response service including location, diagnosis, and repair duties (when authorised)• Be a positive role model of health and safety practices• Assist in developing new ways of working that enhance delivery.
Last Review Date:	May 2024

Financial Responsibilities:

Authorities may change to align with organisation changes to delegations of authority.

- Controls a budget **N**
- Maximum that can be spent without reference to manager **\$0**
- Jobholder can spend unbudgeted capital **N \$0**
- Jobholder is responsible for committing Alpine Energy to long-term contracts **N**
- Jobholder signs correspondence for Alpine Energy **N**

Important Functional Relationships:

External	Internal	Committees/Groups
3rd Party Customers	Operations Team	
Contractors	People and Capability Team	
Suppliers	Compliance Team	
Training Providers	Pricing/Planning Team	
	Finance/Administration Team	

Key Result Areas:

You have the following key areas of responsibility

- Safety
- Delivery Results
- Problem Solving
- Compliance

The requirements in the above Key Result Area and broadly identified below:

Jobholder is accountable for: -	Jobholder is successful when: -
<p>Safety</p> <ul style="list-style-type: none"> ▪ Undertake all activities in accordance with company policies and legal requirements including obligations under the Electricity Act and the HASWA 2015 and subsequent amendments ▪ Contributes to the safe operation of the Alpine Energy Ltd business by following guidelines and regularly checking of equipment ▪ Fully conversant with basic first aid and cardio-pulmonary resuscitation 	<ul style="list-style-type: none"> ▪ 0 Loss Time Injuries ▪ Everyone goes home safe ▪ H&S Policy requirements are all met ▪ Incident reports are completed ▪ Speaks up when hazardous behaviours or situations arise ▪ Escalates unresolved safety risks quickly ▪ Promotes and demonstrates safe work practices and speaks-up when is concerned any work practice may

<ul style="list-style-type: none"> ▪ Consistent use of Incident and accident reports and tailgate forms as and when required ▪ Ensure that you are appropriately trained for tasks undertaken ▪ Report all accidents, incidents and near-misses and assist in any accident or incident investigations ▪ Ensure the safety and health of employees and non-employees in the workplace ▪ Identify record and manage all known significant hazards ▪ Be an active participant in the organisations Health and Safety practices ▪ Contribute to the Health and Safety culture within the organisation 	<p>be unsafe. Trusted by others to work safely</p> <ul style="list-style-type: none"> ▪ Contributes to and actively listens to tailgates ▪ Treats people with respect to ensure they can keep their mind on the job ▪ Ensure work area, (on or off site), is maintained in a safe and tidy manner at all times.
<p>Delivery Results</p> <ul style="list-style-type: none"> ▪ Carry out routine and emergency repair of faults as required ▪ Carry out other work functions as required by Charge hands, Foreman, Team Leader and Managers ▪ Can plan jobs ahead of time to operate efficiently ▪ Consistently completes jobs on time ▪ Is skilled at operating equipment safely (Hi abs, diggers and associated equipment) ▪ Manages expectations and communications effectively ▪ Is available for after-hours work ▪ Practical jobs skills are well developed 	<ul style="list-style-type: none"> ▪ Work gets done in the time required to the standard required ▪ Work completed cost effectively and efficiently and rework minimised ▪ Equipment is maintained, tidy, stocked appropriately and is ready for use ▪ Strives to ensure jobs are completed in the allotted time ▪ Keeps Charge Hand adequately informed of job status ▪ Has demonstrated that they are regularly available for after-hours work ▪ Can plan own work independently ▪ Contributes to completing job packs ▪ You are confident in your own skills
<p>Problem Solving</p> <ul style="list-style-type: none"> ▪ Adapts to challenges on site (site different from plans, access challenges, etc.) 	<ul style="list-style-type: none"> ▪ Problems and challenges on site are resolved

<ul style="list-style-type: none"> ▪ Applies common sense to problems and carrying out instructions ▪ Actively tries to solve problems and suggest solutions 	<ul style="list-style-type: none"> ▪ Seen as having common sense and able to help constructively ▪ Suggests ideas on how to improve things that are practical and implemented ▪ Shares knowledge and experience with others in order to get the job done ▪ Anticipates potential issues/problems and proactively avoids or mitigates them ▪ Is willing to listen to others and try new ways of doing things
<p>Compliance</p> <ul style="list-style-type: none"> ▪ Adhere to all company standards, policies and procedures ▪ Undertake all activities in accordance with legal requirements including obligations under the Electricity Act and the Health & Safety at Work Act 2015. ▪ Understand and ensure compliance with the Electricity Safety Regulations and SM-EI's ▪ Gain network competencies as determined and required. 	<ul style="list-style-type: none"> ▪ Compliance Policy requirements are all met ▪ A commitment to ongoing learning and development in; work practices, operational training requirements and safe operating procedures

Key Job Competencies / Skills	
Competency	Description
Problem Solving	Uses rigorous logic and methods to solve difficult problems with effective solutions; probes all fruitful sources for answers; can see hidden problems; is excellent at honest analysis; looks beyond the obvious and doesn't stop at the first answers.
Process Management	Good at figuring out the processes necessary to get things done; can see opportunities for synergy and integration and can add this to the work process mix.
Written Communication	Is able to write clearly and succinctly in a variety of communication settings and styles; can get messages across that have the desired effect.

Customer Focus	Dedicated to meeting the expectations and requirements of internal and external customers; gets first-hand customer information and uses it for improvements in products and services; acts with customers in mind; establishes and maintains effective relationships with customers and gains their trust and respect.
Ethics & Values	Adheres to an appropriate (for the setting) and effective set of core values and beliefs during both good and bad times; acts in line with those values; rewards the right values; practices what he/she preaches.
Integrity & Trust	Widely trusted, is seen as a direct, truthful individual; can present the unvarnished truth in an appropriate and helpful manner; keeps confidences; admits mistakes; doesn't misrepresent him/herself for personal gain.
Humour	Has a positive and constructive sense of humour; can laugh at him/herself and with others; is appropriately funny and can use humour to ease tension.
Patience	Tolerant with people and processes; listens and checks before acting; tries to understand the people and the data before making judgments and acting; waits for others to catch up before acting; sensitive to due process and proper pacing; follows established process.
Self-Knowledge	Knows personal strengths, weaknesses, opportunities and limits; seeks feedback; gains insights from mistakes; is open to criticism; isn't defensive; is receptive to talking about shortcomings; looks forward to balanced (+ 's and - 's) performance reviews and career discussions.

Person Specification

Position Dimensions	Essential	Desirable
Technical Abilities	Registration as either Electrician, Line Mechanic or Cable Jointer	Experience in electrical supply industry as Electrician or Line Mechanic
Knowledge/Skills	Extensive knowledge of the current Electricity Regulations and Codes of Practice	Project management experience Hold an PHC within supply industry
Education, Qualifications, or Special Training Required	Registration with current practising licence	NZ Certificate in Electricity Supply Level 4 - (Fault Response). NZ Certificate in Electricity Supply Level 3 (Field Switching).

Work Experience	At least 5 years industry experience. Sound experience in electrical contracting	4-5 years working in electrical distribution
Physical Requirements	Physically fit	
Travel Required	Within region or as required	
Hours Of Work	Mon-Fri 40 hrs/wk. Available to work reasonable overtime. Standby/Callout when competent.	
Values/Attitudes	Good communication and interpersonal skills. Positive and collaborative style. A self-starter, organised, structured and disciplined.	
Communication	Able to understand and interpret written instructions	
Other Qualities	Attention to detail.	

As an employee of Alpine Energy, you may be required to carry out such other duties and responsibilities from time to time by your supervisor or manager which is generally consistent with the objectives of the position.

Position Holder

Date